

☆ Welcome to the NSRP / VB Monitoring System

🏠 Home > Dashboard

🏠 WELCOME

VB/NSRP OMS

Welcome to the VB North Sea Region Programme (NSRP) 2014-2020 Online Monitoring System (OMS). This page is your entrance to the main functions at your disposal.

🔔 ANNOUNCEMENTS

📅 21/08/2019

Mobile video workshop - you can still sign up!

📅 08/07/2019

Save the date! FLC seminar in Sweden 11 September

📅 28/06/2019

Call 11 is open for full applications

📅 EVENTS

Event	Date	Status

✉️ COMMUNICATION

⊕ New 📧 Inbox

	Message
✕ 📧	Manfred Nessen @ Hochschule Emden / Leer Major Change Request submitted in DecomTools
✕ 📧	Bart Jan Wulfse @ ZLTO Project Periodic Progress Report signed and submitted
✕ 📧	Mikeldi Miranda @ Bax & Company SCALE-UP Annex and Grant Agreement signature
✕ 📧	Lise Espersen @ North Sea Region Programme Stakeholder dialogue event _ 1 October 2019
✕ 📧	Gerwin Venema @ Gerwin Venema Major Change Request submitted in BIOCAS

📅 PERIODIC REPORTING

Your projects requiring attention

SCALE-UP - Supporting Clean-tech innovators in Accessing Large Enterprises through Unlocking Procurement, round 4

Status: Letter sent to applicant, waiting for reply

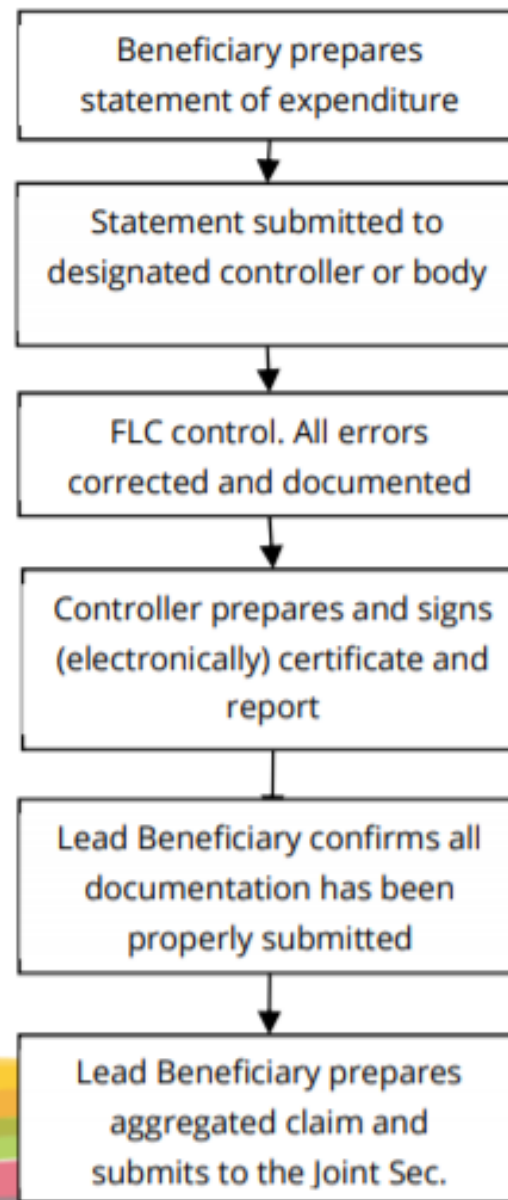
Days left: 28

Reporting and Control in Practice

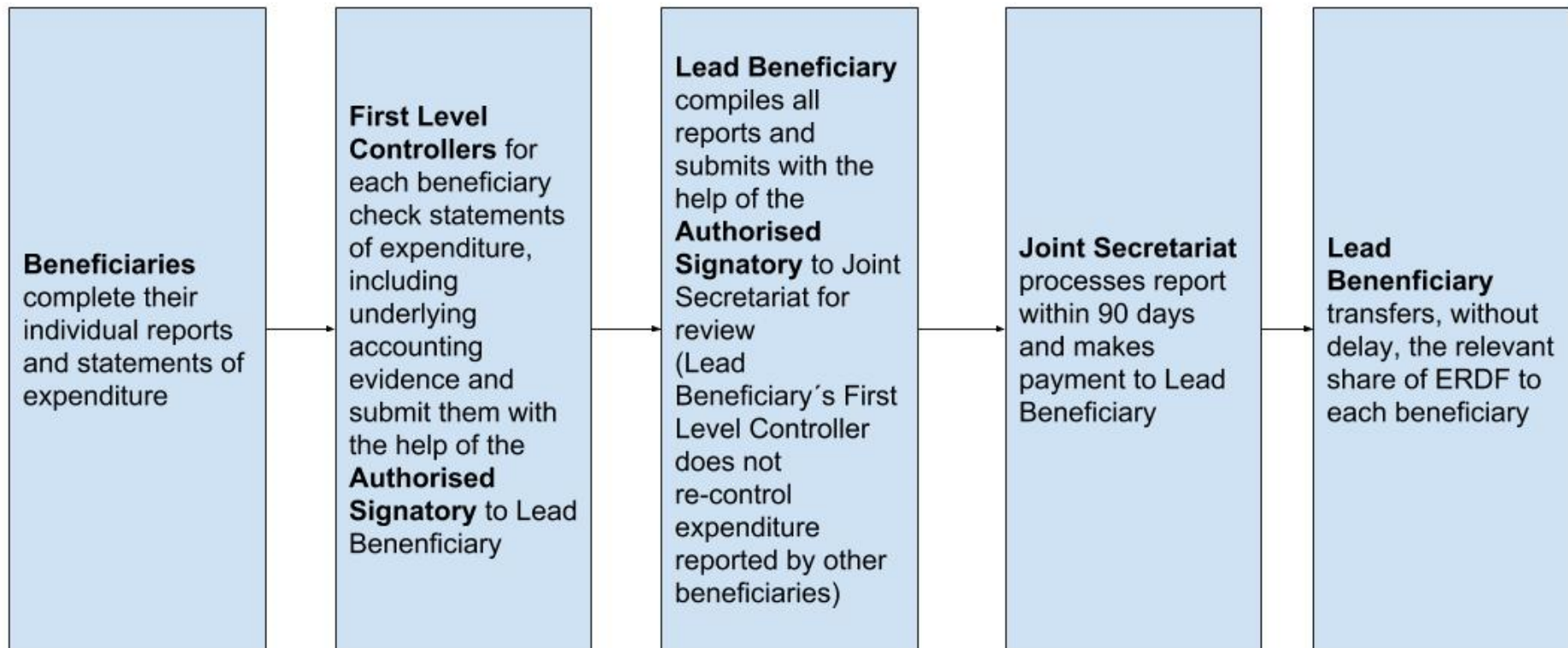
- Financial Reporting and FLC – How to use the OMS

Malmö 11 September 2019

Jesper Jönsson



Division of labor





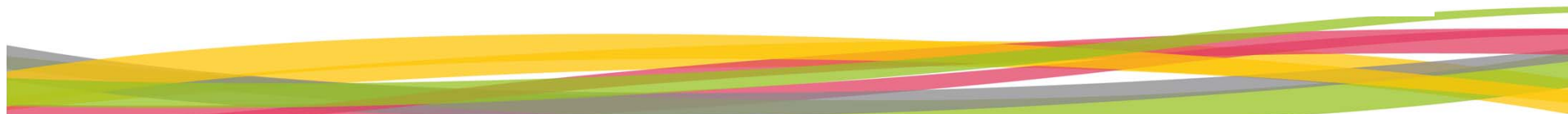
Thinking Growth



Eco-innovation




Sustainable NSR



VB/NSRP Online Monitoring System

Welcome : VB/NSRP Online Monitoring System

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



















LEGAL STATUS

① You are set as the Authorised Signatory as follows:
✎ Project AS for Full Demo Application1 (Process not completed yet)
✎ Beneficiary AS for partner FDA1 Denmark LB of project Full Demo Application1 (Process not completed yet)
You have uploaded the following documents:
20190125152906_Screenshot2019-01-25at15.26.58.png
① The JS has been informed that you have mailed your legal documents. As soon as they are received, they will be validated and a PIN code will be send to your physical address.

PROJECT APPLICATIONS

 New


My Projects

Status	Title
   7  	NSRP -TEST Call 7 Demo - NSRP TEST Full Application
   7  	NSRP7demo Call 7 Demo NSRP Full Application
   2  	FDA! Full Demo Application1 Full Application
   2 	FDA!2 Full Demo Application2 Full Application
   6  	ISA Isas Eol Call 6 Expression of Interest

WELCOME

Welcome to the Online Monitoring System
This is your one-stop point of access for directly in our online forms and save your data.
For upcoming call for applications, please see the announcements.

ANNOUNCEMENTS

 16/01/2019
Video contest is now open!

 15/01/2019
Great interest in upcoming Implementation

 11/01/2019
Guidance for Calls 9 and 10 now available

COMMUNICATION

New Messages

Message

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PROJECT IDEAS

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 Add new <


PROJECT APPLICATIONS

 List <

 Create new application <

 Contracts <

 FLC Designations <


 Progress Reports <

 Finances Reports <

 Changes <

 Document Center <

COMMUNICATION

 Announcements <

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Periodic Reporting: Finances Reports






















































































[Home](#) > [Periodic Reporting](#) > [Finances Reports](#)

[Progress Reports](#)

- ⓘ Currently open round: FDA! #3 (submission period: 04/02/2017 - 03/03/2018) ⚠ A submission extension has been approved, the closing date is 31/01/2019.
- Project-level progress report for FDA! started. Finances report started.
 - Beneficiary-level progress report for FDA6 Norway is not needed in a Final round. Finances report started.
 - Beneficiary-level progress report for FDA1 Denmark LB is not needed in a Final round. Finances report does not exist: [Start](#)
 - Beneficiary-level progress report for FDA2 Sweden is not needed in a Final round. Finances report is not needed as the beneficiary is inactive.
 - Beneficiary-level progress report for FDA3 UK London is not needed in a Final round. Finances report started.


You can [message](#) the Beneficiary Managing Users about this round.

My reports




	Project	Round	Number / Level / Beneficiary	Progress report	Locked	FLC Approved	AS Signed	Submitted
	FDA!	#1	#1 Project	View	 Yes	 Yes	 Yes	 Yes
	FDA!	#1	#1 Beneficiary: FDA1 Denmark LB	View	 Yes	 Yes	 Yes	 Yes
	FDA!	#1	#1 Beneficiary: FDA2 Sweden	View	 Yes	 Yes	 Yes	 Yes
	FDA!	#1	#1 Beneficiary: FDA6 Norway	View	 Yes	 Yes	 Yes	 Yes
	FDA!	#1	#1 Beneficiary: FDA3 UK London	View	 Yes	 Yes	 Yes	 Yes
	FDA!	#2	#2 Project	View	 Yes	 No	 No	 Yes
	FDA!	#2	#2 Beneficiary: FDA1 Denmark LB	View	 Yes	 Yes	 Yes	 Yes
	FDA!	#2	#2 Beneficiary: FDA2 Sweden	View	 Yes	 No	 No	 Yes
	FDA!	#2	#2 Beneficiary: FDA6 Norway	View	 Yes	 No	 No	 Yes
	FDA!	#2	#2 Beneficiary: FDA3 UK London		 Yes	 Yes	 Yes	 Yes
	FDA!	#3	#3 Project	View	 No	 No	 No	 No
	FDA!	#3	#3 Beneficiary: FDA6 Norway		 No	 No	 No	 No
	FDA!	#3	#3 Beneficiary: FDA3 UK London		 Yes	 Yes	 Yes	 Yes
	FDA!	#4	#4 Project	View	 No	 No	 No	 No
	FDA!	#4	#3 Beneficiary: FDA1 Denmark LB		 No	 No	 No	 No
	FDA!	#4	#3 Beneficiary: FDA6 Norway	View	 No	 No	 No	 No
	FDA!	#4	#4 Beneficiary: FDA3 UK London	View	 No	 No	 No	 No

Main details (Beneficiary level)

VB/NSRP Online Monitoring System



214

029:21HELPDe

Periodic Reporting: Finances Reports
FDA! / #4, Beneficiary Finances Report for FDA6 Norway / Edit Report

Home > Periodic Reporting > Finances Reports > FDA! / #4, Beneficiary Finances Report for FDA6 Norway / Edit Report

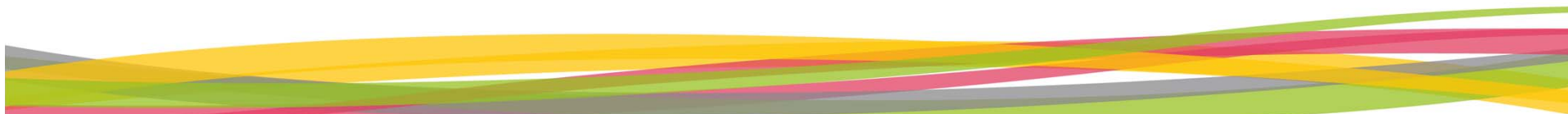
Main detailsInvestmentsEquipmentExpendituresState AidOutside prog. areaFundingAnnexes

Information in this tab is pre-determined/automated and can not be edited.

Reporting Round	#4
Report Type	Full Finances report
Form Version	Full Beneficiary Finances Report v1
Reporting level	Beneficiary
Beneficiary	FDA6 Norway
Report Number	3
Previous Report	2 #2





Save and return

Save and proceed to next step



Investment (Beneficiary level)

VB/NSRP Online Monitoring System

 214  29:49  HELP  Demo LeadBen

Periodic Reporting: Finances Reports

FDA! / #4, Beneficiary Finances Report for FDA6 Norway / Edit Report

Home > Periodic Reporting > Finances Reports > FDA! / #4, Beneficiary Finances Report for FDA6 Norway / Edit Report

Main details Investments Equipment Expenditures State Aid Outside prog. area Funding Annexes


































Investment expenditure *

Related to section C.8 Investments in the application form

⚠ You have not reported any expenditure.
You may still submit your report but it will be noted by the JS. The system will bypass First Level Control verification if – and only if – you report expenditure in the amount of 0 Euros. However, you will need to provide an explanation for submitting 0 Euro expenditure; in addition, your report must be signed and submitted by your Authorised Signatory.

	Investment	Total Eligible Budget	Previously Reported	Current Report	Total reported so far	% of Total reported so far	Remaining budget
	Norwegian investment	130.000 €	20.000 €	0 €	20.000 €	15%	110.000 €
	Total	130.000 €	20.000 €	0 €	20.000 €	15%	110.000 €

Explanations on Investments deviations

B I                                  

Investment (Beneficiary level)

VB/NSRP Online Monitoring System

Periodic Reporting: Finances Reports
FDA! / #4, Beneficiary Finances

Home > Periodic Reporting > Finances Reports

Main details | Investments | Equipment

Investment

Related to section C.8 Investments in the area of

⚠ You have not reported any expenditure. You may still submit your report but it will report must be signed and submitted by you.

Investment	Total
Norwegian investment	
Total	

Explanations on Investments

Expenditures Reporting

Edit Expenditures

Report Table: 4. Investment expenditure

Investment: Norwegian investment

Total Eligible Budget: 130000

Previously Reported: 20000

Current Report: € (Only integers numbers accepted, no commas or dots.)

Total reported so far: 20000

% of Total reported so far: 15%

Remaining budget: 110000

Save

provide an explanation for submitting 0 Euro expenditure; in addition, your





of Total reported so far	Remaining budget
15	110.000 €
15	110.000 €

Save and return **Save and proceed to next step**



Equipment (Beneficiary level)

VB/NSRP Online Monitoring System

 214  29:53  HELP  Demo LeadBen

Periodic Reporting: Finances Reports

FDA! / #4, Beneficiary Finances Report for FDA6 Norway / Edit Report

[Home](#) > [Periodic Reporting](#) > [Finances Reports](#) > [FDA! / #4, Beneficiary Finances Report for FDA6 Norway / Edit Report](#)


[Main details](#) [Investments](#) [Equipment](#) [Expenditures](#) [State Aid](#) [Outside prog. area](#) [Funding](#) [Annexes](#)

Equipment expenditure *



































Related to section C.10 Equipment in the application form

⚠ You have not reported any expenditure.

You may still submit your report but it will be noted by the JS. The system will bypass First Level Control verification if – and only if – you report expenditure in the amount of 0 Euros. However, you will need to provide an explanation for submitting 0 Euro expenditure; in addition, your report must be signed and submitted by your Authorised Signatory.

	Equipment	Total Eligible Budget	Previously Reported	Current Report	Total reported so far	% of Total reported so far	Remaining budget
	Ben6	190.000 €	10.000 €	0 €	10.000 €	5	180.000 €
	Total	190.000 €	10.000 €	0 €	10.000 €	5	180.000 €

Explanations on Equipment expenditure deviations

B *I*                                  

Type something

0

Please explain deviations (if any) as regards spending on equipment compared to the amounts indicated in the Application Form.

Save and return

Save and proceed to next step

Expenditures (Beneficiary level)

Periodic Reporting: Finances Reports

FDA! / #4, Beneficiary Finances Report for FDA6 Norway / Edit Report





Home > Periodic Reporting > Finances Reports > FDA! / #4, Beneficiary Finances Report for FDA6 Norway / Edit Report

Main details Investments Equipment **Expenditures** State Aid Outside prog. area Funding Annexes





Expenditures – breakdown per budget line *

Please note that the lines for Equipment and Investments are automatically updated from the corresponding tables in the previous steps. Office and administration costs costs are calculated as 15% of staff costs.

⚠ You have not reported any expenditure.
You may still submit your report but it will be noted by the JS. The system will bypass First Level Control verification if – and only if – you report expenditure in the amount of 0 Euros. However, you will need to provide an explanation for submitting 0 Euro expenditure; in addition, your report must be signed and submitted by your Authorised Signatory.

Budget	Total Eligible Budget	Previously Reported	Current Report	Total reported so far	% of Total reported so far	Remaining budget
 Staff costs	99.700 €	11.230 €	0 €	11.230 €	11	88.470 €
Office and administration	14.955 €	1.685 €	0 €	1.685 €	11%	13.270 €
 Travel and accommodation	20.345 €	500 €	0 €	500 €	2	19.845 €
 External expertise and services	290.000 €	55.600 €	0 €	55.600 €	19	234.400 €
Equipment	190.000 €	10.000 €	0 €	10.000 €	5%	180.000 €
Investments	130.000 €	20.000 €	0 €	20.000 €	15%	110.000 €
Total Expenditure	745.000 €	99.015 €	0 €	99.015 €	13%	645.985 €
 (Net revenue)	0 €	0 €	0 €	0 €	0	0 €
Total Eligible Expenditure	745.000 €	99.015 €	0 €	99.015 €	13%	645.985 €

Explanation for no reported expenditure *

B *I*                                  

Type something

0

If you have reported 0 Euros of expenditure – please provide an explanation. If not, fill in N/A.

Save and return

Save and proceed to next step

Expenditures (Beneficiary level)

VB/NSRP Online Monitoring System

Periodic Reporting: Finances Reports
FDA! / #4, Beneficiary Finances

Home > Periodic Reporting > Finances Reports

Main details | Investments | Equipment

Expenditures – breakdown

Please note that the lines for Equipment and

⚠ You have not reported any expenditure.
You may still submit your report but it will
report must be signed and submitted by you

Budget	Total
Staff costs	
Office and administration	
Travel and accommodation	
External expertise and services	
Equipment	
Investments	
Total Expenditure	
(Net revenue)	
Total Eligible Expenditure	

Explanation for no reported expenditure

Type something

If you have reported 0 Euros of expenditure – please provide an explanation. If not, fill in N/A.

Save and return | Save and proceed to next step

Expenditures Reporting

Edit Expenditures

Report Table 3. Expenditure per budget line

Budget Staff costs

Total Eligible Budget 99700

Previously Reported 11230

Current Report € (Only integers numbers accepted, no commas or dots.)

Total reported so far 11230

% of Total reported so far 11%

Remaining budget 88470

Save

of Total reported so far	Remaining budget
11	88.470 €
11%	13.270 €
2	19.845 €
19	234.400 €
5%	180.000 €
15%	110.000 €
13%	645.985 €
0	0 €
13%	645.985 €

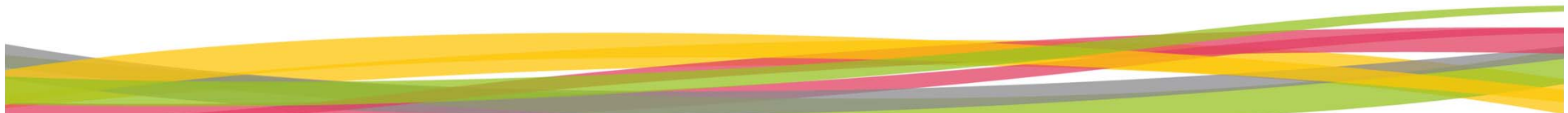
Expenditures (Beneficiary level)

Rounding must always be down to the nearest whole Euro and it must correspond exactly to the amount in the annex

Example: €5,90 > €5







Explanation box for no reported expenditure is mandatory. If you do report expenditure, please fill in N/A.

The Lead Beneficiary compiles all explanations



Compiled expenditure in project level report

VB/NSRP Online Monitoring System

   029:52  HELP  Demo LeadBen 

Periodic Reporting: Finances Reports


FDA! / #4, Project Finances Report / Edit Report

 Home > Periodic Reporting > Finances Reports > FDA! / #4, Project Finances Report / Edit Report

Main details Investments Equipment **Expenditures** Outside prog. area Funding

Expenditures – breakdown per budget line *

Please note that the lines for Equipment and Investments are automatically updated from the corresponding tables in the previous steps. Office and administration costs costs are calculated as 15% of staff costs.






 You have not reported any expenditure.

You may still submit your report but it will be noted by the JS. The system will bypass First Level Control verification if - and only if - you report expenditure in the amount of 0 Euros. However, you will need to provide an explanation for submitting 0 Euro expenditure; in addition, your report must be signed and submitted by your Authorised Signatory.

Budget	Total Eligible Budget	Previously Reported	Current Report	Total reported so far	% of Total reported so far	Remaining budget
Staff costs	1.660.997 €	0 €	€	0 €	0%	0 €
Office and administration	249.150 €	0 €	€	0 €	0%	0 €
Travel and accommodation	292.813 €	0 €	€	0 €	0%	0 €
External expertise and services	1.907.500 €	0 €	€	0 €	0%	0 €
Equipment	321.600 €	0 €	€	0 €	0%	0 €
Investments	785.000 €	0 €	€	0 €	0%	0 €
Total Expenditure	5.217.060 €	0 €	€	0 €	0%	0 €
(Net revenue)	100.010 €	0 €	€	0 €	0%	0 €
Total Eligible Expenditure	5.117.050 €	0 €	€	0 €	0%	0 €

State aid (Beneficiary level)

VB/NSRP Online Monitoring System

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Periodic Reporting: Finances Reports

FDA! / #4, Beneficiary Finances Report for FDA6 Norway / Edit Report

[Home](#) > [Periodic Reporting](#) > [Finances Reports](#) > [FDA! / #4, Beneficiary Finances Report for FDA6 Norway / Edit Report](#)

[Main details](#) [Investments](#) [Equipment](#) [Expenditures](#) [State Aid](#) [Outside prog. area](#) [Funding](#) [Annexes](#)

State Aid Scheme **No Economic Advantage** Answer taken from section B1 of the application form

No economic Advantage, confirmation * ☐ No ☐ Yes, I confirm that the conditions agreed to in my organisation's self-declaration are being adhered to and that we follow all programme rules as a not-for-profit organisation

Aid received so far by beneficiary **0 €** Data from previous reporting

Aid granted to Final Recipients, De Minimis

			New
	Final Recipient Name	Work Package	Aid Received
	Total		0 €

① Please fill in below the information requested regarding any final recipients of state aid through one of your activities. Please note that all SMEs or final recipients that have received indirect aid need to have filled out a self-declaration form and your FLC must have controlled these.

Amount received by final recipients **€** Amount of aid received in the given periodic report. Automated from the Final Recipients table.

Total amount recieved by final recipients **0 €** Total amount of aid received, including the current round

Final recipients check * ☐ No ☐ Yes, I confirm all final recipients have been checked by FLC and are SMEs in line with SME definition by European Commission

Final recipients self-declarations * ☐ No ☐ Yes, I confirm all final recipients have submitted a self-declaration, which has been checked by beneficiary FLC.

Save and return

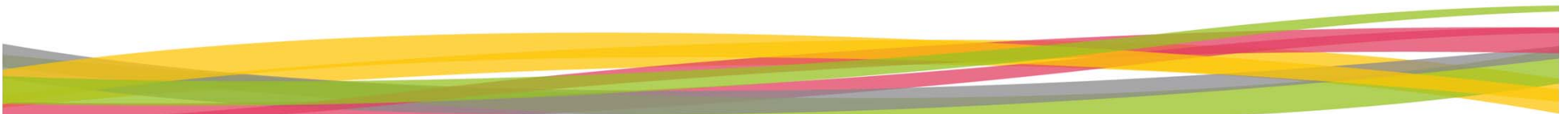
Save and proceed to next step

State aid (Beneficiary level)

Fill in the tab on state aid and final recipients

SMEs that are not listed in the project partnership but still get a benefit from the project may still fall under state aid rules as 'final recipients' of aid.

If you don't know how to report this, please ask your project advisor or look at Fact Sheet 16 and 17 on our website



Outside programme area (Beneficiary level)






VB/NSRP Online Monitoring System
214
029:48
HELP
De

Periodic Reporting: Finances Reports
FDA! / #4, Beneficiary Finances Report for FDA6 Norway / Edit Report

Home > Periodic Reporting > Finances Reports > FDA! / #4, Beneficiary Finances Report for FDA6 Norway / Edit Report

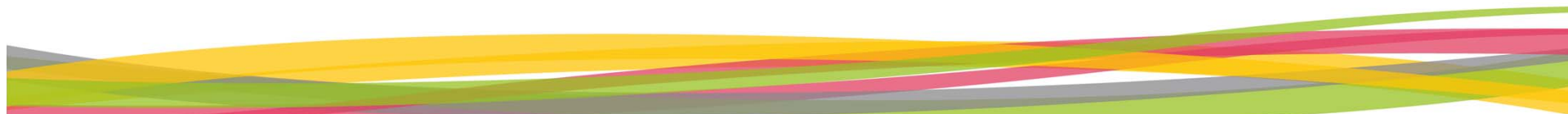
Main details
Investments
Equipment
Expenditures
State Aid
Outside prog. area
Funding
Annexes

ERDF outside the programme area *

	Category	Current Report	ERDF
	Staff costs	0 €	0 €
	Office and administration	0 €	0 €
	Travel and accommodation	0 €	0 €
	External expertise and services	0 €	0 €
	Equipment	0 €	0 €
	Investments	0 €	0 €
	Total	0 €	0 €

Please indicate the expenditure located outside of the eligible (programme) area. Office and administration costs costs are calculated as 15% of staff costs.

Save and return
Save and proceed to next step





Funding (Beneficiary level)

Breakdown of funding sources

Please do not forget to update the numbers under beneficiary match funding (of which public contribution) and / or (of which private contribution). The final number should reflect the same number under programme co-funding ERDF.

⚠ You have not reported any expenditure.
You may still submit your report but it will be noted by the JS. If you submit the report with no expenditure, the system will bypass First Level Control verification. In addition, your report must be signed and submitted by your Authorised Signatory.

	Total Eligible Budget	Previously Reported	Current Report	Total reported so far	% of Total reported so far	Remaining budget
Programme Co-funding Total	372.500 €	49.507 €	0 €	49.507 €	13	322.993 €
Programme Co-funding ERDF	0 €	0 €	0 €	0 €	0	0 €
Programme Co-funding equivalent	372.500 €	49.507 €	0 €	49.507 €	13%	322.993 €
ERDF outside the programme area	0 €	100 €	0 €	100 €	0	-100 €
Beneficiary match-funding	372.500 €	49.508 €	0 €	49.508 €	13	322.992 €
 of which public contribution	372.500 €	49.508 €	0 €	49.508 €	13	322.992 €
 of which private contribution	0 €	0 €	0 €	0 €	0	0 €
Total Eligible Expenditure	745.000 €	99.015 €	0 €	99.015 €	13	645.985 €

Save and return

Save and proceed to next step

Funding (Beneficiary level)

When the total is an odd number, the systems rounds in favor of the programme

Example

Total amount: €27


Split: Programme: €13;

Beneficiary match funding: €14






Annexes (Beneficiary level)

VB/NSRP Online Monitoring System



214

29:49HELPDen

Periodic Reporting: Finances Reports
FDA! / #4, Beneficiary Finances Report for FDA6 Norway / Edit Report

Home > Periodic Reporting > Finances Reports > FDA! / #4, Beneficiary Finances Report for FDA6 Norway / Edit Report

Main detailsInvestmentsEquipmentExpendituresState AidOutside prog. areaFundingAnnexes

Annexes *

	Budget category	Title	File
<div>Please upload a list of expenditure per budgetline as an extract from your accounting system. The list of expenditure and related amounts should match the totals which you have provided in this report. Any inconsistency between the two will result in a delayed reimbursement.</div>			

Save

Annexes (Beneficiary level)

VB/NSRP Online Monitoring System

Periodic Reporting: Finances Reports
FDA! / #4, Beneficiary Financial Statement

Home » Periodic Reporting » Finances Reports

Main details Investments Equipment

Annexes

Information

Budget category * Not defined

Title *

File * Upload a file
Choose File No file chosen

If you have more than one document you would like to upload, please put them in a zip folder and upload the folder.

Save

File





New

could match the totals which you have provided in this report.

Save

SAVE!!!

VB/NSRP Online Monitoring System

 214  29:49  HELP  Den

Periodic Reporting: Finances Reports

FDA! / #4, Beneficiary Finances Report for FDA6 Norway / Edit Report

Home > Periodic Reporting > Finances Reports > FDA! / #4, Beneficiary Finances Report for FDA6 Norway / Edit Report

Main details Investments Equipment Expenditures State Aid Outside prog. area Funding Annexes

Annexes *

 New





	Budget category	Title	File
--	-----------------	-------	------

Please upload a list of expenditure per budgetline as an extract from your accounting system. The list of expenditure and related amounts should match the totals which you have provided in this report. Any inconsistency between the two will result in a delayed reimbursement.

Save



COMPLETE!!!

VB/NSRP Online Monitoring System

 214  29:56  HELP  Demo LeadBen ▾




Periodic Reporting: Finances Reports
FDA! / #4, Beneficiary Finances Report for FDA6 Norway

Home > Periodic Reporting > Finances Reports > FDA! / #4, Beneficiary Finances Report for FDA6 Norway

 Edit  Complete ▾ Actions

⚠ You have not reported any expenditure.
You may still submit your report but it will be noted by the JS. If you submit the report with no expenditure, the system will bypass First Level Control verification. In addition, your report must be signed and submitted by your Authorised Signatory.

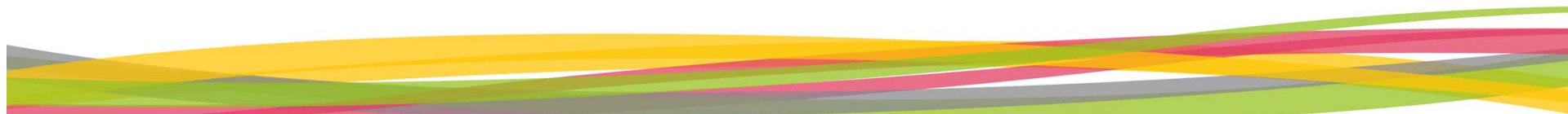
The reporting round is not currently open. This report can not be submitted.

① Workflow: Report completed and locked:  No FLC approval:  No Submitted to LB:  No

Main details Investments Equipment Expenditures State Aid Outside prog. area Funding Annexes Submission

Project	FDA!
Reporting Round	#4
Report Type	Full Finances report
Form Version	Full Beneficiary Finances Report v1
Reporting level	Beneficiary
Beneficiary	FDA6 Norway
Report Number	3
Project start date	04/03/2015
Previous Report	2 #2
Project end date	30/06/2018
Reporting period start	01/01/2019
Reporting period end	31/01/2019

Audit trail: Proof of evidence



X
ERROR



Imperative Run
laurentiu.b@gmail.com

Customer
A Monster
Linfield Road 24
New York, New York 34627849
US
www.monster.com

Invoice No. **#INV-20171003-68**
Date 03/10/2017
Due Date 02/11/2017

INVOICE

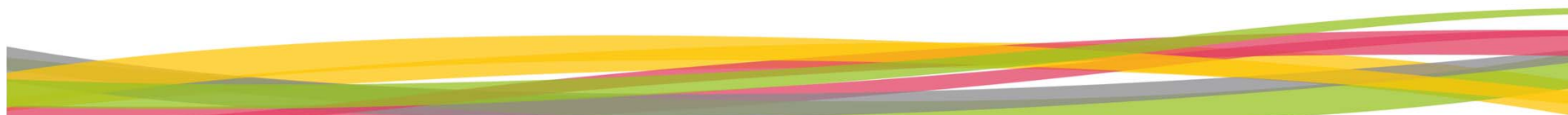
Item	Description	Price/Unit	Qty	Price
Web design	Total hours: 12hrs	\$150.00	3	\$450.00
Ads	Total Hours: 1 hrs	\$45.00	1	\$45.00
Copywriting				
Branding	Total Hours: 6 hrs	\$50.00	3	\$150.00
Scoping & Social Media				
Subtotal				\$645.00
VAT 24%				\$154.80
Total				\$799.80

Finance Report

[Main details](#)
[Investments](#)
[Equipment](#)
[Expenditures](#)
[Outside prog. area](#)
[Funding](#)
[Annexes](#)
[Submission](#)

Expenditures - breakdown per budget line

Budget	Total Eligible Budget	Previously Reported	Current Report	Total reported so far	% of Total reported so far	Remaining budget
Staff costs	440.000 €	180.583 €	54.041 €	234.624 €	53%	205.376 €
Office and administration	66.000 €	27.088 €	8.106 €	35.194 €	53%	30.806 €
Travel and accommodation	50.000 €	17.644 €	2.497 €	20.141 €	40%	29.859 €
External expertise and services	200.000 €	60.115 €	6.111 €	66.226 €	33%	133.774 €
Equipment	10.000 €	1.283 €	953 €	2.236 €	22%	7.764 €
Investments	0 €	0 €	0 €	0 €	0	0 €
Total Expenditure	766.000 €	286.713 €	71.708 €	358.421 €	47%	407.579 €
(Net revenue)	0 €	0 €	0 €	0 €	0	0 €
Total Eligible Expenditure	766.000 €	286.713 €	71.708 €	358.421 €	47%	407.579 €



Annex: Travel and accomodation

10	Slit	9866946778 / 70019	2018-09-03	2018-10-02	kr. 1522,00	kr. 276,00	7,4689	203,78	Car rental from Aalborg Airport to Skagen and return
11	Taxi Energie	2515 / 549	2018-10-10	2018-10-15	10,60	-		10,60	Taxi in Brussels
12	BBM&Co sprl	2231 / 547	2018-10-10	2018-10-15	11,80	-		11,80	Taxi in Brussels
12	Taxis Verts	6247 / 548	2018-10-11	2018-10-15	10,00	-		10,00	Taxi in Brussels
14	CPHParking	762649	2018-10-11	2018-10-12	kr. 640,00	kr. -	7,4689	85,69	Parking at Copenhagen Airport
15	Hamo-Taxi	344 / 550	2018-10-11	2018-10-16	15,00	-		15,00	Taxi in Brussels
16	Travel expenses - Susanne	70032	2018-10-22	2018-12-31	kr. 3 877,28	kr. -	7,4689	519,12	ing to and from the LNG Conference and partnership meeting in Skagen, and driving related to the meeting / meeting at Port of Vordingborg
17	NMBS	71068945742 / 610	2018-12-11	2018-12-13	21,60	-		21,60	Train ticket from Brussels Airport to Zone Brugge
18	NMBS	71068945641 / 610	2018-12-11	2018-12-13	21,60	-		21,60	Train ticket from Zone Brugge to Brussels Airport
19	CPHParking	51162 / 599	2018-12-12	2018-12-13	kr. 640,00	kr. -	7,4689	85,69	Parking at Copenhagen Airport
20	Hotel The Peellaert	1808733 / 609	2018-12-12	2018-12-14	140,02	8,40		140,02	Hotel stay for Susanne in Brugge, Belgium
21	Travel expenses - Susanne	70055	2018-12-19	2018-12-31	kr. 2 296,06	kr. -	7,4689	307,42	DUAL Ports meetings
22	Travel expenses - Susanne	70082	2019-04-12	2019-04-30	kr. 690,21	kr. -	7,4689	92,41	Driving to and from Copenhagen Airport (partnership meeting on Oostende)
23	CPHParking	51304 / 669	2019-02-22	2019-02-27	kr. 640,00	kr. -	7,4689	85,69	Parking at Copenhagen Airport
24	DSB	QBNCQPH / 70070	2019-02-27	2019-03-21	kr. 986,00	kr. -	7,4689	132,01	Train to Emden, Camilla (making new videos)
25	Travel expenses - Camilla	70090	2019-04-10	2019-04-30	kr. 2 666,12	kr. -	7,4689	356,96	Driving from Copenhagen Airport, filming in Hvide Sande, Denmark, meeting at Port of Vordingborg
26									
27								2 497,73	
28	TOT CLAIMED								
29		DATE							
30	PLACE								
31									

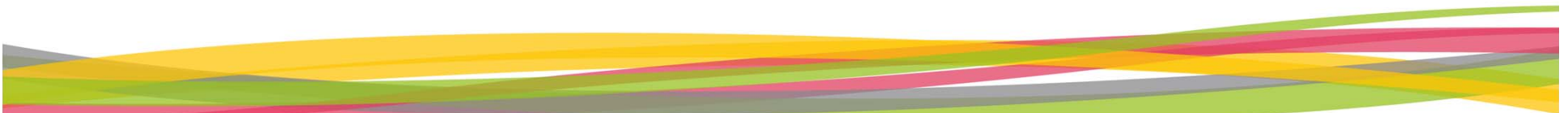
** monthly accounting exchange rate of the European Commission for the month when the expenditure was submitted to the beneficiary's First Level Controller for verification
http://ec.europa.eu/budget/contracts_grants/info_contract/info_contract_en

€2497,73

Exchange rates and use of €

http://ec.europa.eu/budget/contracts_grants/info_contracts/inforeuro/inforeuro_en.cfm

- Use the rate for the month when the expenditure is submitted to the FLC for verification, NOT when the expenditure were incurred
- Document it in your finance report

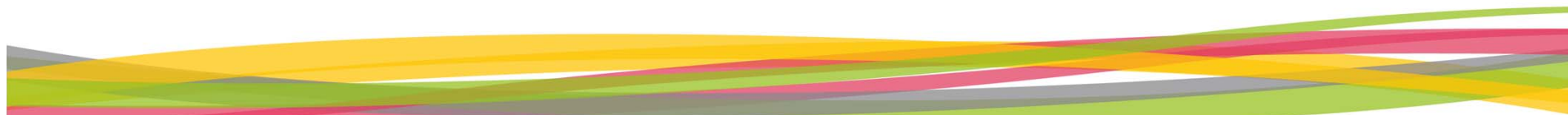


Certified expenditures

End of the control work 14/06/2019

Certified expenditure

Budget line	Declared	Certified	Difference	Certified in % of Declared
Staff costs	54.041 €	54.041 €	0 €	100%
Office and administration	8.106 €	8.106 €	0 €	100%
Travel and accommodation	2.497 €	2.497 €	0 €	100%
External expertise and services	6.111 €	6.111 €	0 €	100%
Equipment	953 €	953 €	0 €	100%
Investments	0 €	0 €	0 €	0%
Total Expenditure	71.708 €	71.708 €	0 €	100%
(Net revenue)	0 €	0 €	0 €	0%
Total Eligible Expenditure	71.708 €	71.708 €	0 €	100%



Typical errors

- Uploaded receipts and invoices in the OMS
- Discrepancy in numbers between the certified and verified numbers in the OMS
- Rounding down €2497,73 = €2497
- Lack of reference to the exchange rates

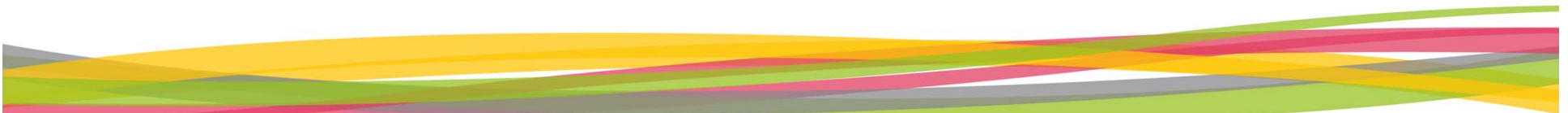


Main differences between progress and finance report

Progress report:

Lead Beneficiary needs to decide which parts need to be filled out by which beneficiary.

Progress report will not be compiled automatically by the system (like finance report). Progress report needs to be compiled by Lead Beneficiary.



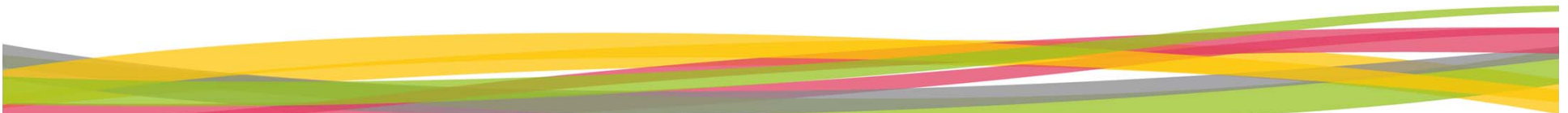
Local partnership reporting

Progress report

Coordinating beneficiary fills out one report, which includes all relevant information of all beneficiaries in the whole local partnership. -> "see report of coordinating beneficiary".

Finance report

Co-beneficiaries give relevant information to the coordinating beneficiary who fills out the individual finance reports for each and every co-beneficiary.



Objectives, Outputs, Results and Deliverables

Focus on

Level of achievement

Key outputs, results and deliverables

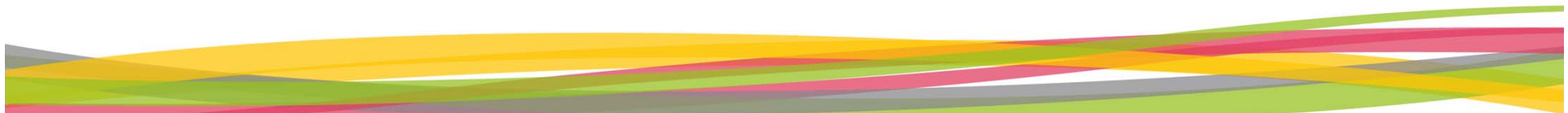
Explanations: What? How? When? Why? Next steps

Transnationally – how did you do it?

Aligned with the objectives of the project

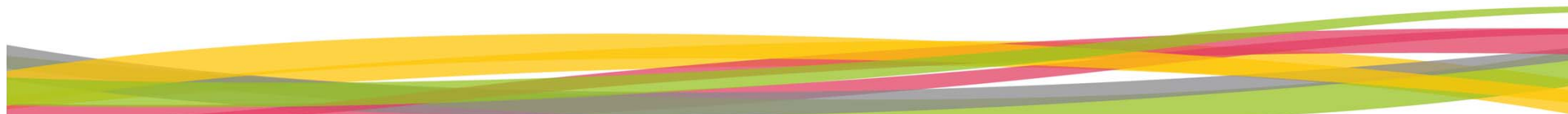
Investments / Pilots

Impact?



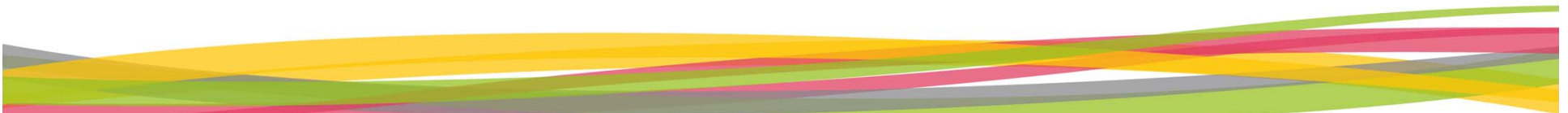


**KEEP
CALM
ONLY
90 DAYS
LEFT**



In practice

- Joint Secretariat has 90 days
 - Issues requiring follow up letter (IRFL)
 - Concluding progress and payment cover letter
- Lead Beneficiary transfers received funding to partners without delay





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+45 21 35 89 23

